

THE MALAY HERITAGE FOUNDATION LTD

ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016

BACKGROUND

- 1 The Malay Heritage Foundation Ltd (MHF) was incorporated in Singapore on 28 July 1999 as a company limited by guarantee without a share capital. Each ordinary member undertakes to contribute to the assets of the Company in the event of it being wound up while he is a member, or within one year after he ceases to be a member, for payment of the debts and liabilities of the Company contracted before he ceases to be a member and of the costs, charges and expenses of winding up, such amount as may be required but not exceeding \$1.00/-.
- 2 MHF is an approved Charity under the Charities Act, Cap. 37 with effect from September 1999 and has been accorded the status of an Institution of Public Character (IPC) since 29 May 2006. It has been renewed from 29 May 2014 to 28 May 2017. The IPC number is IPC000595.

Registration No. : 199904358R
IPC No. : IPC000595
Registered Address : 85 Sultan Gate, Singapore 198501

- 3 The Management Committee was appointed by then Minister for Information, Communication and the Arts (now known as Ministry of Culture, Community & Youth), through letters of appointment. The Ministry of Culture, Community & Youth (MCCY) is empowered by clause 28 of the Articles of Association of the Company to appoint the Chairman, Deputy Chairman and all members of the Board for such terms and conditions as he deems fit.

No.	Name	Current Designation	Date of Appointment to MHF Board
1	Zuraidah binte Abdullah	Chairman	1-Aug-2009
2	Dr Suriani binti Suratman	Deputy Chairman	1-Aug-2005
3	Siti Habibah binte Haji Siraj	Director	1-Aug-2010
4	Zuraida binte Haji Mohamed Din	Director	1-Aug-2010
5	Muhammad Nazri bin Muhd	Director	1-Aug-2011
6	Zahidi bin Abdul Rahman	Director	1-Aug-2011
7	Edwin Ignatious M	Director	1-Aug-2013
8	Dr Lai Ah Eng	Director	1-Aug-2015
9	Zafilin bin Abdul Hamid	Director	1-Aug-2015

Banker(s)	:	DBS Bank Ltd Standard Chartered Bank Maybank CIMB Bank
Auditor	:	Helmi Talib & Co Public Accountants & Certified Public Accountants 1 Finlayson Green #06-01 Singapore 049246
Investment Advisor	:	Standard Chartered Bank 6 Battery Road, #03-00 Singapore 049909

OBJECTIVES

- 4 The principal objectives of MHF are to promote the study and research, and the public's understanding and knowledge of the historical and socio-cultural developments of the Malay community in Singapore.

POLICIES

Finance and Funding

Memorandum of Understanding (MOU)

- 5 In Dec 2012, MHF signed an MOU with the National Heritage Board (NHB). In accordance with the MOU, NHB will provide for a one-time direct development grant to cover 95% of the development cost and will provide funds to cover 99% of the recurring operating costs of the Malay Heritage Centre (MHC).

Endowment Fund

- 6 The Endowment Fund is maintained for funds raised by MHF as well as dollar-for-dollar government matching grants up to \$2 million. The Company may, at the discretion of its directors, use the Endowment Fund for any purposes, including for investments, provided that it is incidental, necessary, beneficial or conducive to the attainment of the objectives of the Company as stated in the Memorandum of Association.

Management of Reserves

- 7 MHF regards its unrestricted general fund as its reserves. The Company's reserve policy requires it to maintain sufficient reserve to ensure long term financial sustainability and continuity for the purpose of operating effective programmes. This includes transfer between funds. The Company's overall strategy remains unchanged from the previous year. The Company is not subject to any externally imposed capital requirements.

REVIEW FOR FINANCIAL YEAR 2014/2015

Staffing

- 8 Ms Julina Khusaini was seconded from Yayasan Mendaki as MHF's General Manager in September 2010. Her secondment expired on 31 December 2015 and had been employed by MHF directly with effect from 01 January 2016. Ms Rozana Sidek was appointed as its Admin Officer on 03 November 2010.

None of these staff received annual remuneration of \$100,000.

Donations Received

- 9 During the year, MHF received \$33,500.00 in donations, the details of which had been duly submitted to the Inland Revenue Authority through the IRAS ipcLink v3.0. The breakdown of the donation amounts received was as follows:-

Type of Donations	No. of Donors	No. of Donations	Amount \$
Tax-Deductible by Individual – NRIC	3	3	6,500.00
Tax-Deductible by UEN-Business	-	-	-
Tax-Deductible by UEN-Local Co	4	5	22,000.00
Tax-Deductible by UEN-Others	-	-	-
Non-Tax-Deductible by Non Individual	1	1	5,000.00
Total	8	9	33,500.00

MHF had nominated 2 donors i.e. The Silent Foundation and a donor who would like to remain anonymous for the National Heritage Board's Patron of Heritage Awards 2015 as their donation of \$10,000.00 and above. Both donors were conferred the Supporter of Heritage Award in a presentation ceremony on 21 April 2016.

Cultural Matching Fund

- 10 MHF had applied for the Cultural Matching Fund grant for \$57,471.58 in the September 2015 application window and the funds were received on 21 March 2016. The Deed of Acceptance of the grant had been executed on 17 February 2016.

Calendar of Events

- 11 The following events were organised by MHF in collaboration with MHC between 01 April 2015 and 31 March 2016

Regular / Monthly / Annual Programmes @ MHC

Date / Month	Event	Remarks
May 2015 13 Jan 2016 17 Feb 2016 16 Mar 2016 14 Jan 2016 18 Feb 2016 17 Mar 2016 01 Jan 2016 9 Feb 2016	Galleries Alive @ Permanent Galleries <ul style="list-style-type: none"> • Traditional Malay Music • Wayang kulit Performance • Kg Gelam Tales – Dramatised Tour 	
Monthly	Neighbourhood Sketches brings various Malay cultural and performing arts closer to the community through showcases at Bussorah Mall.	Every last Fri and Sat of the month
	Let's Play! Traditional Malay Games	Every Tuesday
30 May – 13 Jun 2015	Children's Season 2015	Every Jun
11 Apr 2015 09 May 2015	Bustan : Lecture Series on Malay Literature	Organised in collaboration with the Department of Malay Studies, NUS
7 Aug 2015	Hari Raya Open House 2015 & Racial Harmony Day	
7 – 27 Nov 2015	Malay CultureFest 2015	

Special Programmes @ MHC

Date / Month	Event	Remarks
23 Mar – 16 Apr	Travelling Exhibition – • Malay Pioneers Series: Teachers, Writers, Activists	NUS Central Library
25 Apr	Kg Gelam Food Trail	
25 Apr – 12 Jul	Seberang Tambak – exhibition of Malaysian & Singaporean artists about a conversation that were used to have between the two countries	
17 May – 13 Sep 2015	Special Exhibition: Marantau	Community Co-Curated exhibition in collaboration with the Minang Association of Singapore
➤ 23 May	• Seminar 'Marantau' Tradition in Minangkabau Society • Performance: Minang Songs & Dance I	• Speaker: Dr Mochtar Naim (Indonesia) • By Pelangi Ranah Minang (Indonesia)
➤ 30 May	• Performance: Malin Kundang dance-drama	Speaker: Ir. Hasmurdi Hassan (Indonesia)
➤ 6 Jun	• Seminar: Traditional Minangkabau House Varieties • Performance: Larih Simawang (Randai dance-theatre)	Indonesian group SMK Tanah Datar
➤ 14 Jun	• Seminar: Applying the Tenets of Silat to the Principles of Life	Speakers: Edwin Hidayat & Edwel Dt Rajo Gampo Alam (Indonesia)
➤ 24 Jul	• Performance: Minang Songs & Dance II	Sumbar Talenta (Indonesia)
➤ 25 Jul	• Seminar : The Minangkabau Legacy to the Malay World • Minang Fashion Show	Tan Sri Dr Rais Yatim (Malaysia)
➤ 2 Aug	• Seminar: Rivers & Footpaths as a Motivating Factor of Minangkabau Migration to Malay Peninsula Until the Early 20 th Century • Seminar: Tadarus Cinta Buya Pujangga • Barayo di Rumah Gadang (Hari Raya Celebrations at the Rumah Gadang)	Prof Dr Gusti Asnan (Indonesia) Akmal Nasery Basra (Indonesia)
➤ 15 Aug	• Prominent Minangkabaus in Singapore: Zubir Said, Yusof Ishak & Rahim Ishak • Dance-Theatre: Sauik Randai Manjalang Rang Rantau Mandakekan	By Assoc Prof Lily Zubaidah Rahim & Puan Sri Datin Dr Rohana Zubir

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23 Mar – 16 Apr	Travelling Exhibition – • Malay Pioneers Series: Teachers, Writers, Activists	NUS Central Library
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25 Apr – 12 Jul	Seberang Tambak – exhibition of Malaysian & Singaporean artists about a conversation that were used to have between the two countries	
	Hati	
➤ 13 & 15 Jun 2014	• Causeway Exchange	A joint arts and culture festival between Singapore and Malaysian artists
➤ 22 Aug	• Talk / Demo: Koto Gadang: Sulam, Tenun, Renda & Keunikannya (Koto Gadang: Embroidery, Weaving, Lace & Their Uniqueness) • Dance-Theatre: Rambun Pamenan	In Bahasa Indonesia by Sita Dewi Razai Tuah Serantau (Indonesia)
➤ 5 Sep	• Seminar: Matrilineal Minangkabau Society • Dance: Tari Sumarak Rumah Gadang	By Prof Dr Puti Reno Raudhah Thaib (Indonesia) Giring-giring Bambu (Indonesia)
8 Nov 2015 – 3 Apr 2016	Special Exhibition: Kampong Gelam: Beyond the Port Town	Local
12 Nov 2015	Movie Nights @ MHC Featured 8 short films about the various communities in Singapore and their trades, culture and rituals.	
12 & 13 Nov 2015	Perfume Workshop	Sifr Aromatics
14 Nov 2015	Dikir Barat Workshop	
14 & 15 Nov 2015	Interactive Malay Dance Performances for schools and public	Ngee Ann Polytechnic Malay Cultural Club
14 & 15 Nov 2015	Dance performance The Path to Revival	By Kaizen MD – Participant in MHC Incubation Programme
20 & 21 Nov 2015	Lintas Nusantara 2015	Annual dance workshop by Indonesian Dance Groups
27 Nov	9 Kotak, 9 Rentak – Percussion performance	By Nadi Singapura – Another participant in MHC Incubation Programme

MHF Events/Programmes

Date / Month	Event
12,13,19,20,21,26 & 27 Jun 7,8,9 & 15 Aug 2015	Warisan Kita Mural Workshop
21 Nov 2015	Launch of Warisan Kita Mural Installation



Galleries Alive! Wayang Kulit Performance



Travelling Exhibition



9 Kotak 9 Rentak: Malay Culturefest Finale



Kampong Gelam Heritage Trail



Curator's Tour - Kg Gelam Beyond the Port Town Exhibition



Neighbourhood Sketches : Keroncong



Kg Gelam Tales : Dramatised Tour



Angklung Ensemble



Warisan Kita Mural Workshop



Unveiling of Warisan Kita Mural



Guest of Honour - Mr Masagos Zulkifli with VIP guests checking out the Special Exhibition: Kg Gelam Beyond the Port Town



Seminar: The Minangkabau Legacy to the Malay World



Hari Raya Open House



Ter-Ba-Bom! Heritage Hunt during Children's Season



Lintas Nusantara Performance



Launch of Malay Culturefest 2013

Photos credit: Malay Heritage Foundation, Malay Heritage Centre & Kg Ubi Community Club

REVIEW OF FINANCIAL STATE AND EXPLANATION OF MAJOR FINANCIAL TRANSACTIONS

- 11 MHF recorded a deficit of \$20,196 for the financial year ending 31 March 2016.

POLICY OF MANAGEMENT AND AVOIDANCE OF CONFLICT OF INTEREST

Disclosure of Interests Form

- 12 All directors of MHF are required to disclose his/her interests in shares or debentures in the subject company or any of its related corporations, and interests held by his/her spouse or children (including adopted or step children) below the age of 21 years are treated as his/her interests. Such information has to be recorded in the Register of Directors' Shareholdings of the Company and disclosed in the Directors' Report accompanying the yearly audited accounts.

General Notice

- 13 In addition, all directors of MHF is required to declare his/her interest in any transaction or proposed transaction with the company, or if the director holds any office or any property which may create a conflict with his duties as a director of the company. For the purpose of the Companies Act, an interest of the director's spouse or child including an adopted or a step child shall be treated as an interest of the director.

FUTURE PLANS AND COMMITMENTS

- 14 The MHF Board of Directors held their corporate advance on 05 March 2016 to outline the workplans for the next three (3) years.

STATEMENT OF ACCOUNTS

- 15 The Statement of Accounts for the financial year ending 31 March 2016 is attached.