

THE MALAY HERITAGE FOUNDATION LTD

ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2017

BACKGROUND

- 1 The Malay Heritage Foundation Ltd (MHF) was incorporated in Singapore on 28 July 1999 as a company limited by guarantee without a share capital. Each ordinary member undertakes to contribute to the assets of the Company in the event of it being wound up while he is a member, or within one year after he ceases to be a member, for payment of the debts and liabilities of the Company contracted before he ceases to be a member and of the costs, charges and expenses of winding up, such amount as may be required but not exceeding \$1.00/-.
- 2 MHF is an approved Charity under the Charities Act, Cap. 37 with effect from September 1999 and has been accorded the status of an Institution of Public Character (IPC) since 29 May 2006. This IPC status has been renewed from 29 May 2014 to 28 May 2017. The IPC number is IPC000595.

Registration No. : 199904358R
IPC No. : IPC000595
Registered Address : 85 Sultan Gate, Singapore 198501

- 3 The Board of Directors was appointed by then Minister for Culture, Community & Youth, through letters of appointment. The Ministry of Culture, Community & Youth (MCCY) is empowered by clause 28 of the Articles of Association of the Company to appoint the Chairman, Deputy Chairman and all members of the Board for such terms and conditions as he deems fit.

No.	Name	Current Designation	Date of Appointment to MHF Board
1	Zuraidah binte Abdullah	Chairman	1-Aug-2009
2	Dr Suriani binti Suratman	Deputy Chairman	1-Aug-2005
3	Siti Habibah binte Haji Siraj	Director	1-Aug-2010
4	Zuraida binte Haji Mohamed Din	Director	1-Aug-2010
5	Muhammad Nazri bin Muhd	Director	1-Aug-2011
6	Zahidi bin Abdul Rahman	Director	1-Aug-2011
7	Edwin Ignatious M	Director	1-Aug-2013
8	Dr Lai Ah Eng	Director	1-Aug-2015
9	Zafilin bin Abdul Hamid	Director	1-Aug-2015

Banker(s) : MHF had established 5 banking accounts as follows.

Bank	Purpose
DBS Bank Ltd	Main operating account
Standard Chartered Bank	For investment accounts
Maybank	For Fixed Deposit
CIMB Bank	For Cultural Matching Fund administration and Fixed Deposits
HL Bank	A new account was opened on 28 July 2016 for Fixed Deposit

Auditor : Helmi Talib & Co
Public Accountants & Certified Public Accountants
1 Finlayson Green #06-01
Singapore 049246

Investment Advisor : Standard Chartered Bank
Marina Bay Financial Centre (Tower 1)
8 Marina Boulevard, Level 29
Singapore 018981

OBJECTIVES

- 4 The principal objectives of MHF are to promote the study and research, and the public's understanding and knowledge of the historical and socio-cultural developments of the Malay community in Singapore.

POLICIES

Finance and Funding

Memorandum of Understanding (MOU)

- 5 In Dec 2012, MHF signed an MOU with the National Heritage Board (NHB). In accordance with the MOU, NHB will provide for a one-time direct development grant to cover 95% of the development cost and will provide funds to cover 99% of the recurring operating costs of the Malay Heritage Centre (MHC).

Endowment Fund

- 6 The Endowment Fund is maintained for funds raised by MHF as well as dollar-for-dollar government matching grants up to \$2 million. The Company may, at the discretion of its directors, use the Endowment Fund for any purposes, including for investments, provided that it is incidental, necessary, beneficial or conducive to the attainment of the objectives of the Company as stated in the Memorandum of Association.

Management of Reserves

- 7 MHF regards its unrestricted general fund as its reserves. The Company's reserve policy requires it to maintain sufficient reserve to ensure long term financial sustainability and continuity for the purpose of operating effective programmes. This includes transfer

between funds. The Company's overall strategy remains unchanged from the previous year. The Company is not subject to any externally imposed capital requirements.

REVIEW FOR FINANCIAL YEAR 2016/2017

Staffing

- 8 As at 1 January 2016, Ms Julina Khusaini has been appointed as MHF's General Manager. Ms Rozana Sidek was appointed as its Administrative Officer on 03 November 2010.

None of these staff received annual remuneration of \$100,000.

Donations Received

- 9 During the year, MHF received \$57,490.00 in donations, the details of which had been duly submitted to the Inland Revenue Authority through the IRAS ipcLink v3.0. The breakdown of the donation amounts received are as follows:-

Type of Donations	No. of Donors	No. of Donations	Amount \$
Tax-Deductible by Individual – NRIC	8	8	6,470.00
Tax-Deductible by Individual – FIN	1	1	10.00
Tax-Deductible by UEN-Business	-	-	-
Tax-Deductible by UEN-Local Co	6	7	51,000.00
Tax-Deductible by UEN-Others	-	-	-
Non-Tax-Deductible by Individual	1	1	10.00
Total	16	17	57,490.00

MHF had nominated one donor i.e. The Silent Foundation, for the National Heritage Board's Patron of Heritage Awards 2016 for their donation of \$30,000.00. They were conferred the Supporter of Heritage Award in a presentation ceremony on 23 May 2017.

Cultural Matching Fund

- 10 MHF had applied for the Cultural Matching Fund grant for \$58,010.00 in the September 2016 application window.

Calendar of Events

- 11 The following events were conducted between 01 April 2016 and 31 March 2017 at the Malay Heritage Centre (MHC) and other external locations.

Regular / Monthly / Annual Programmes @ MHC

Date / Month	Event	Remarks
13 Apr 2016 14 Apr 2016	Galleries Alive @ Permanent Galleries <ul style="list-style-type: none"> • Traditional Malay Music • Wayang kulit Performance • Kg Gelam Tales – Dramatised Tour 	
Monthly	Neighbourhood Sketches brings various Malay cultural and performing arts closer to the community through showcases at Bussorah Mall.	Every last Fri and Sat of the month
	Let's Play! Traditional Malay Games	Every Tuesday
4 – 12 Jun 2016	Children's Season 2016	Every Jun
23 Apr 2016 22 Oct 2016 03 Nov 2016	Public Lecture Series / Bustan : Lecture Series <ul style="list-style-type: none"> • <i>Bangsawan</i> Theatre in Malaya from the 1930s to the 1950s: Performing Cosmopolitanism and Modernity • Bahasa Rindu: Traditions of Poetry in the Santri World • Bahasa Bukan Basi: About the Indie Group • Pantun: The Art of the Implied • Seminar on Songs & Language Since the 40s 	Organised in collaboration with the Department of Malay Studies, NUS
30 Jul 2016	Hari Raya Open House 2016 <ul style="list-style-type: none"> • Raya Flea Market • Concert Raya Gemilang 	
30 Sep – 1 Oct 2016	Lintas Nusantara	Dance Masterclasses & workshops with Indonesian counterparts
16 Oct – 05 Nov 2016	Malay CultureFest 2016	
01 Apr – 31 Jul 2016 03 Jun – 21 Jul 2016	Travelling Exhibitions <ul style="list-style-type: none"> • Malay Pioneer Series – Merchants & Philanthropists • Hari Raya Aidil Fitri 	<ul style="list-style-type: none"> • Bedok Public Library • Tampines Regional Library • Bishan Public Library • Jurong West Public

Date / Month	Event	Remarks
		Library <ul style="list-style-type: none"> • OneKM Mall • Tanjong Katong Sec School • Singapore Flyer

Special Programmes @ MHC

Date / Month	Event	Remarks
28 May 2016	Launch of Pusaka: Heritage and Culture of the Javanese in Singapore	Pusaka Exhibition Programmes
29 May – 28 Aug 2016	Pusaka: Heritage and Culture of the Javanese in Singapore	A collaboration with Javanese Association of Singapore
29 May 2016	Javanese Cultural Showcase	Pusaka Exhibition Programmes
11 Jun 2016	<ul style="list-style-type: none"> • Workshop: Introduction to Basic Javanese • Talk: Customs & heirlooms: Javanese Singaporeans – Identity & Memory 	Pusaka Exhibition Programmes
25 Jun & 24 Jul 2016	<ul style="list-style-type: none"> • Workshop: Introduction to Javanese Script • Talk: Pusoko – The Javanese Cultural Heritage: Keeping It Relevant 	Pusaka Exhibition Programmes
23 Jul 2016	<ul style="list-style-type: none"> • Malam Keroncong feat. Cong Way Ndut • Workshop: Introduction to <i>Tempeh</i> Making • Health & Wellness: The Future of Traditional Javanese Medicine & <i>Jamu</i> 	In Bahasa Indonesia
24 Jul 2016	Talks <ul style="list-style-type: none"> • Health & Wellness: Introduction to Traditional Pre/Post Natal Care • Health & Wellness: Women's Health & Wellness • Health & Wellness: Introduction to basic Ingredients for <i>Jamu</i> • The Idea of Slamet, Slametan & Nasi Tumpeng 	Pusaka Exhibition Programmes
27 Aug 2016	Ramayana	In Bahasa Indonesia
13 & 14 Aug 2016	Demonstrations cum Workshop: <ul style="list-style-type: none"> • Ritual of Keris Cleansing • Demo: Folding of Wiron & Batik Painting • Demo: Silat & Kuda Kepang 	Pusaka Exhibition Programmes

Date / Month	Event	Remarks
	Craft: <ul style="list-style-type: none"> • Making of Kuda Kepang Talks: Power & Ritual <ul style="list-style-type: none"> • Batik in Javanese Society • Silat in Singapore • Magic & Mysticism in Javanese Culture • Basic Silat Movement 	
27 Aug 2016	<ul style="list-style-type: none"> • Craft: <i>Wayang Kulit</i> Leather Puppet Making • Dalang Cilik (Shadow Puppeteer) 	Session was conducted in Malay as this programme was in support of the Malay Language Month 2016
16 Oct 2016 – 25 Jun 2017	Special Exhibition Mereka Utusan: Imprinting Malay Modernity, 1920s – 1960s	
16 Oct 2016 21 Oct 2016 30 Oct 2016 05 Nov 2016	<ul style="list-style-type: none"> • Keroncong Kita • Malam Dondang Sayang • Alunan Gambus • Tamadun : From the Palace to the City 	Malay CultureFest2016 Programme
22 Oct 2016 5 Nov 2016	Workshops Discovering the Jawi Script Printing Art: A Letterpress Workshop	
25 Oct 2016 26 Oct 2016 27 Oct 2016 29 Oct 2016 30 Oct 2016 30 Oct 2016 19 – 21 Oct 2016 1-2 Nov 2016	First Ever Singapore Gambus Conference <ul style="list-style-type: none"> • The Structure & Development of Malay Gambus • History of Gambus in Singapore • Gambus Rhythm Therapy: Astrology, Effects on the Organs of the Body • The Construction of Gambus • Basic #oudtalk Workshops <ul style="list-style-type: none"> • Gambus Workshop • Lyric Writing Workshops • Playwriting Workshop with Hatch Theatrics 	Malay CultureFest2016 Programme
04 Feb 2017	MHF Board Corporate Advance	
10 Feb 2017	Workshops <ul style="list-style-type: none"> • Printing Art: A Screenprint Workshop 	
18 Mar 2017	Rentak Budaya A cultural performances by youths from various institutions.	Collaboration with NTU Malay Cultural & Language Society



Travelling Exhibition on Hari Raya Aidil Fitri



Children's Season



Neighbourhood Sketches



Lintas Nusantara – Dance workshop



Public Lecture Series



Lyrics Writing Workshop



Hari Raya Open House Programme for Seniors – Make Your Own Tanglong



Curator's Tour



Photos credit: Malay Heritage Centre

REVIEW OF FINANCIAL STATE AND EXPLANATION OF MAJOR FINANCIAL TRANSACTIONS

11 MHF recorded a surplus of \$57,576 for the financial year ending 31 March 2017.

POLICY OF MANAGEMENT AND AVOIDANCE OF CONFLICT OF INTEREST

Disclosure of Interests Form

12 All directors of MHF are required to disclose his/her interests in shares or debentures in the subject company or any of its related corporations, and interests held by his/her spouse or children (including adopted or step children) below the age of 21 years are treated as his/her interests. Such information has to be recorded in the Register of Directors' Shareholdings of the Company and disclosed in the Directors' Report accompanying the yearly audited accounts.

General Notice

13 In addition, all directors of MHF is required to declare his/her interest in any transaction or proposed transaction with the company, or if the director holds any office or any property which may create a conflict with his duties as a director of the company. For the purpose of the Companies Act, an interest of the director's spouse or child including an adopted or a step child shall be treated as an interest of the director.

FUTURE PLANS AND COMMITMENTS

14 The MHF Board of Directors held their corporate advance on 04 February 2017 to outline the workplans for the next three (3) years.

STATEMENT OF ACCOUNTS

15 The Statement of Accounts for the financial year ending 31 March 2017 is attached.

APPRECIATION

16 We wish to thank all donors who had donated to MHF, responding to our appeal letters and those that had donated online via the <https://www.giving.sg/> platform.