

# THE MALAY HERITAGE FOUNDATION LTD

## ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2019

### BACKGROUND

- 1 The Malay Heritage Foundation Ltd (MHF) was incorporated in Singapore on 28 July 1999 as a company limited by guarantee without a share capital. Each ordinary member undertakes to contribute to the assets of the Company in the event of it being wound up while he is a member, or within one year after he ceases to be a member, for payment of the debts and liabilities of the Company contracted before he ceases to be a member and of the costs, charges and expenses of winding up, such amount as may be required but not exceeding \$1.00/-.
- 2 MHF is an approved Charity under the Charities Act, Cap. 37 with effect from September 1999 and has been accorded the status of an Institution of Public Character (IPC) since 29 May 2006. This IPC status has been renewed from 29 May 2017 to 28 May 2020. The IPC number is IPC000595.

Registration No. : 199904358R  
IPC No. : IPC000595  
Registered Address : 85 Sultan Gate, Singapore 198501

- 3 The Board of Directors (BOD) was appointed by the Ministry of Culture, Community & Youth, through letters of appointment. The Minister, Ministry of Culture, Community & Youth (MCCY) is empowered by clause 28 of the Articles of Association of the Company to appoint the Chairman, Deputy Chairman and all members of the Board for such terms and conditions as he deems fit.

Throughout the FY period from 1 April 2018 to 31 March 2019, three (3) BOD Meetings were held on 24 April 2018, 25 July 2018 and 28 November 2018. In addition, the BOD also met for the annual Corporate Advance which was held on 9 February 2019. The total attendance of the BOD Members at these meetings were as follows.

No.	Name	Current Designation	Date of Appointment to MHF Board	Total Attendance	Remarks
1	Mdm Zuraidah Abdullah	Chairman	1-Aug-2017 to 31-Jul-2018	2	Mdm Zuraidah Abdullah completed her term of service and stepped down as Chairman of MHF as at 1 Aug 2018. Hence, she no longer attends the BOD Meeting in Nov 2018 and the Corporate Advance in Feb 2019.
2	Dr Norshahril bin Saat	Chairman Vice Chairman	1-Aug-2018 1-Aug-2017 to 31-Jul-2018	3	Dr Norshahril took over the Chairmanship with effect from 1 Aug 2018.
3	Mr Alvin Tan	Director	1-Oct-2018	1	Mr Alvin Tan was only appointed to the Board as ex-officio representative of

					MCCY in the later part of the year. Hence, he did not attend the earlier BOD meetings in Apr and Jul 2018.
4	Mr Alwi bin Abdul Hafiz	Director	1-Aug-2017	3	
5	Dr Azhar bin Ibrahim	Director	1-Aug-2017	2	
6	Edwin Ignatious M	Director	1-Aug-2013	4	
7	Dr Lai Ah Eng	Director	1-Aug-2015	4	
8	Mdm Rahayu binti Buang	Director	1-Aug-2017	2	
9	Mdm Siti Habibah binte Haji Siraj	Director	1-Aug-2010	3	
10	Mr Zafilin bin Abdul Hamid	Director	1-Aug-2015	3	
11	Mr Zhulkarnain bin Abdul Rahim	Director	1-Aug-2017	3	
12	Zuraida binte Haji Mohamed Din	Director	1-Aug-2010	4	

Banker(s) : MHF had established 5 banking accounts as follows.

Bank	Purpose
DBS Bank Ltd	Main operating account
Standard Chartered Bank	For investment accounts
Maybank	For Fixed Deposit
CIMB Bank	For Cultural Matching Fund administration and Fixed Deposits
HL Bank	For Fixed Deposit

Auditor : Helmi Talib & Co  
Public Accountants & Certified Public Accountants  
133 Cecil Street #15-02 Keck Seng Tower  
Singapore 069535

Investment Advisor : Standard Chartered Bank  
Marina Bay Financial Centre (Tower 1)  
8 Marina Boulevard, Level 29  
Singapore 018981

## OBJECTIVES

- The principal objective of MHF is to promote and safeguard our Malay heritage for all. It does this through the promotion of study and research, and enhancing the public's understanding and knowledge of the historical and socio-cultural developments of the Malay community in Singapore.

## POLICIES

Finance and Funding

### Memorandum of Understanding (MOU)

- 5 In Dec 2012, MHF signed an MOU with the National Heritage Board (NHB). In accordance with the MOU, NHB will provide for a one-time direct development grant to cover 95% of the development cost and will provide funds to cover 99% of the recurring operating costs of the Malay Heritage Centre (MHC).

### Endowment Fund

- 6 The Endowment Fund is maintained for funds raised by MHF as well as dollar-for-dollar government matching grants up to \$2 million. The Company may, at the discretion of its directors, use the Endowment Fund for any purposes, including for investments, provided that it is incidental, necessary, beneficial or conducive to the attainment of the objectives of the Company as stated in the Memorandum of Association.

### Management of Reserves

- 7 MHF regards its unrestricted general fund as its reserves. The Company's reserve policy requires it to maintain sufficient reserve to ensure long term financial sustainability and continuity for the purpose of operating effective programmes. This includes transfer between funds. The Company's overall strategy remains unchanged from the previous year. The Company is not subject to any externally imposed capital requirements.

## REVIEW FOR FINANCIAL YEAR 2018/2019

### Staffing

- 8 As at 1 January 2016, Ms Julina Khusaini has been appointed as MHF's General Manager. Ms Rozana Sidek was appointed as its Administrative Officer on 03 November 2010.

None of these staff received annual remuneration of \$100,000.

### Donations Received

- 9 During the year, MHF received \$20,410.00 in donations, the details of which had been duly submitted to the Inland Revenue Authority through the IRAS ipcLink v3.0. The breakdown of the donation amounts received are as follows:-

Type of Donations	No. of Donors	No. of Donations	Amount \$
Tax-Deductible by Individual – NRIC	4	4	1,410.00
Tax-Deductible by Individual – FIN	-	-	-
Tax-Deductible by UEN-Business	-	-	-
Tax-Deductible by UEN-Local Co	4	4	9,000.00

Tax-Deductible by UEN-Others	1	1	10,000.00
Non-Tax-Deductible by Individual	-	-	-
<b>Total</b>	<b>9</b>	<b>9</b>	<b>20,410.00</b>

### Cultural Matching Fund

- 10 MHF had applied for the Cultural Matching Fund grant for \$11,780.00 in the Apr 2018 Application Window. Application was approved on 20 November 2018 and the funds credited into the MHF-CMF Account on 23 Jan 2019.

### Calendar of Events

- 11 The following events were conducted between 01 April 2018 and 31 March 2019 at the Malay Heritage Centre (MHC) and other external locations.

### Regular / Monthly / Annual Programmes @ MHC

Date / Month	Event	Remarks
Ad hoc	<b>Curator's Tour</b>	Guided tour on Special Exhibition
<ul style="list-style-type: none"> <li>Tuesday – Friday</li> <li>Every Third Saturday of the month</li> </ul>	<b>Guided Tours of Permanent Galleries</b> <ul style="list-style-type: none"> <li>English</li> <li>Mandarin</li> </ul>	
Monthly	<b>Galleries Alive @ Permanent Galleries</b> <ul style="list-style-type: none"> <li>Traditional Malay Music</li> <li>Wayang kulit Performance</li> <li>Kg Gelam Tales – Dramatised Tour</li> </ul>	
Third Friday, every 2 months	<b>Neighbourhood Sketches</b> brings various Malay cultural and performing arts closer to the community through showcases at Bussorah Mall.	
Annual	<b>Children's Season 2018</b>	Every Jun
Annual	<b>Students' Guiding Programme for Permanent Gallery</b>	
<ul style="list-style-type: none"> <li>14 Apr 2018</li> <li>04 Aug 2018</li> <li>13 Oct 2018</li> </ul>	<b>Public Lecture Series</b> <ul style="list-style-type: none"> <li>The Cemetary at Jalan Kubor: Cultural diversity of 19<sup>th</sup> Century Port Town Community in Kg Gelam</li> <li>Translation as a Cultural Builder</li> <li>History of the Kongsi Tiga and its Impact on the Hajj Routes for Indonesian Pilgrims</li> </ul>	Collaboration with various local & overseas partners: <ul style="list-style-type: none"> <li>Singapura Stories</li> <li>Dermaga</li> <li>Nan Jombang Dance Company</li> </ul>

Date / Month	Event	Remarks
<ul style="list-style-type: none"> <li>• 20 Oct 2018</li> <li>• 21 Oct 2018</li> </ul>	<ul style="list-style-type: none"> <li>• Dancing the Sacred: Morality and Religion in Nusantara dance Forms</li> <li>• The Next Chapter of Malay Dance in Singapore: Our Treasures, Hopes &amp; Challenges</li> </ul>	<ul style="list-style-type: none"> <li>• Guntur Mataram Dance Company</li> <li>• Department of Malay Studies, NUS</li> </ul>
23 Jun 2018	<b>Hari Raya Open House 2018</b> Raya @ Istana Kampong Gelam	
19 & 20 Oct 2018	<b>Lintas Nusantara</b>	Dance Masterclasses & workshops with Indonesian counterparts
12 – 28 Oct 2018	<b>Malay CultureFest 2018</b>	
<ul style="list-style-type: none"> <li>• 1 May – 30 Jun 2018</li> <li>• 2 – 31 Jul 2018</li> <li>• 1 – 31 Aug 2018</li> <li>• 3 – 28 Sep 2018</li> <li>• 1 Oct – 2 Nov 2018</li> </ul>	<b>Travelling Exhibitions</b> <ul style="list-style-type: none"> <li>• Malay Pioneer Series: Women in Action</li> </ul>	<ul style="list-style-type: none"> <li>• Central Library Promenade</li> <li>• Ang Mo Kio Public Library</li> <li>• Yale-NUS College Library</li> <li>• Tampines Regional Library</li> <li>• Jurong Regional Library</li> </ul>
<ul style="list-style-type: none"> <li>• 25 May – 15 Jul 2018</li> <li>• 14 Jun – 16 Jul 2018</li> </ul>	<ul style="list-style-type: none"> <li>• Celebrating Hari Raya: Stories From The Community</li> </ul>	<ul style="list-style-type: none"> <li>• Singapore Flyer</li> <li>• Bt Batok Public Library</li> </ul>
Every 2 years	MHC Incubation Programme – (Artist in Residence)	2 new & emerging arts group are selected through formal application and given the in-house platform to develop and then have a finale showcase for their art form.

### Special Programmes @ MHC

Date / Month	Event	Remarks
16 Mar 2019	Rentak Budaya 2019 - Akulah Melayu (I am Malay) A variety of performances and cultural activities	Collaboration with NTU Malay Language Society (PERBAYU) in conjunction with Singapore Heritage Festival 2019
5 – 7 Apr 2018	<b>Theatre Performance –</b> Lanang (Boy)	Theatre performance by Hatch Theatrics MHC's

<b>Date / Month</b>	<b>Event</b>	<b>Remarks</b>
		Incubation Programme
16 Mar 2019	<b>Sunaro Si Alamo Showcase</b>	Performance of original musical compositions inspired by community songs by Projek Ujong Tanjong MHC's Incubation Programme
13 Oct 2018 – 23 Jun 2019	<b>Special Exhibition</b> Undangan Ke Baitullah: Pilgrims' Stories from The Malay World to Makkah	
1 – 2 Mar 2019	From Kampong Kaji to the Holy City Conference	

#### **Events organized by MHF**

<b>Date / Month</b>	<b>Event</b>	<b>Remarks</b>
19 Jun – 30 Nov 2018	Direct Internship Programme – student from Universiti Malaya	
14 Aug – 06 Dec 2018	Internship Programme with NUS Dept of Malay Studies	
09 Feb 2019	Corporate Advance	





**Rentak Budaya collaboration with NTU Malay Language & Cultural Society**



**Hari Raya Open House**



**Hari Raya Open House – Children’s Activities**



**Batik Community Painting**



**Children’s Season**



**MHF Corporate Advance cum Appreciation Lunch for Board of Directors & Staff**



Photos credit: Malay Heritage Foundation and Malay Heritage Centre



## REVIEW OF FINANCIAL STATE AND EXPLANATION OF MAJOR FINANCIAL TRANSACTIONS

11 MHF recorded a surplus of \$54,252/- for the financial year ending 31 March 2019.

## POLICY OF MANAGEMENT AND AVOIDANCE OF CONFLICT OF INTEREST

### Disclosure of Interests Form

12 All directors of MHF are required to disclose his/her interests in shares or debentures in the subject company or any of its related corporations, and interests held by his/her spouse or children (including adopted or step children) below the age of 21 years are treated as his/her interests. Such information has to be recorded in the Register of Directors' Shareholdings of the Company and disclosed in the Directors' Report accompanying the yearly audited accounts.

### General Notice

13 In addition, all directors of MHF is required to declare his/her interest in any transaction or proposed transaction with the company, or if the director holds any office or any property which may create a conflict with his duties as a director of the company. For the purpose of the Companies Act, an interest of the director's spouse or child including an adopted or a step child shall be treated as an interest of the director.

## FUTURE PLANS AND COMMITMENTS

14 The MHF Board of Directors held their Corporate Advance on 09 February 2019 to outline the workplans for the next three (3) years.

## STATEMENT OF ACCOUNTS

15 The Statement of Accounts for the financial year ending 31 March 2019 is attached.

## APPRECIATION

16 We wish to thank all donors who had donated to MHF, responding to our appeal letters and those that had donated online via the <https://www.giving.sg/> platform.

17 We would to take this opportunity to thank the following donors for their generous contribution. We look forward to their continued support.

Mr Muhammad Firdaus bin Norman
Yayasan Mendaki
Mr Chan Boon Kheng
Shahidah Travel & Tours Pte Ltd
Halijah Travels Pte Ltd
Islamic Religious Council of Singapore (MUIS)
Ms Hazurah Binte Mohamed Helmy
Ms Fazlin Abdullah
Warees Investments Pte Ltd