

THE MALAY HERITAGE FOUNDATION LTD

ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2020

BACKGROUND

- 1 The Malay Heritage Foundation Ltd (MHF) was incorporated in Singapore on 28 July 1999 as a company limited by guarantee without a share capital. Each ordinary member undertakes to contribute to the assets of the Company in the event of it being wound up while he is a member, or within one year after he ceases to be a member, for payment of the debts and liabilities of the Company contracted before he ceases to be a member and of the costs, charges and expenses of winding up, such amount as may be required but not exceeding \$1.00/-.
- 2 MHF is an approved Charity under the Charities Act, Cap. 37 with effect from September 1999 and has been accorded the status of an Institution of Public Character (IPC) since 29 May 2006. This IPC status has been renewed from 29 May 2020 to 28 May 2022. The IPC number is IPC000595.

Registration No. : 199904358R
IPC No. : IPC000595
Registered Address : 85 Sultan Gate, Singapore 198501

- 3 The Board of Directors (BOD) was appointed by then Minister for Culture, Community & Youth, through letters of appointment. The Minister, Ministry of Culture, Community & Youth (MCCY) is empowered by clause 28 of the Articles of Association of the Company to appoint the Chairman, Deputy Chairman and all members of the Board for such terms and conditions as he deems fit.

Throughout the FY period from April 2019 to March 2020, the Board presided over three (3) BOD Meetings and one (1) Corporate Advance. The list of BOD is as follows.

No.	Name	Current Designation	Date of Appointment to MHF Board	Total Attendance	Remarks
1	Dr Norshahril bin Saat	Chairman Vice Chairman	1-Aug-2018 1-Aug-2017	4	
2	Dr Azhar bin Ibrahim	Vice Chair Director	1-Aug-2019 1-Aug-2017	3	
3	Mdm Rahayu binti Buang	Vice Chair Director	1-Aug-2019 1-Aug-2017	3	
4	Mr Alvin Tan	Director	1-Oct-2018	3	
5	Mr Alwi bin Abdul Hafiz	Director	1-Aug-2017	2	
6	Dr Lai Ah Eng	Director	1-Aug-2015	3	

7	Mr Zafilin bin Abdul Hamid	Director	1-Aug-2015	3	
8	Mr Zhulkarnain bin Abdul Rahim	Director	1-Aug-2017	3	
9	Mr Muhammed Khairudin bin Saharom	Director	1-Aug-2019	2	Mr Khairudin was newly appointed into the Board in Aug 2019. So, he attended only 1 BOD Meeting in Nov 2019 & the BOD Corporate Advance in Feb 2020.
10	Ms Nadia Yeo	Director	1-Aug-2019	2	Ms Nadia was newly appointed into the Board in Aug 2019. So, she attended only 1 BOD Meeting in Nov 2019 & the BOD Corporate Advance in Feb 2020.
11	Ms Suree binte Rohan	Director	1-Aug-2019	2	Ms Suree was newly appointed into the Board in Aug 2019. So, she attended only 1 BOD Meeting in Nov 2019 & the BOD Corporate Advance in Feb 2020.

Banker(s) : MHF had established 5 banking accounts as follows.

Bank	Purpose
DBS Bank Ltd	Main operating account
Standard Chartered Bank	For investment accounts
Maybank	For Fixed Deposit
CIMB Bank	For Cultural Matching Fund administration and Fixed Deposits
HL Bank	For Fixed Deposit

Auditor : Helmi Talib & Co
Public Accountants & Certified Public Accountants
133 Cecil Street #15-02 Keck Seng Tower
Singapore 069535

Investment Advisor : Standard Chartered Bank
Marina Bay Financial Centre (Tower 1)
8 Marina Boulevard, Level 29
Singapore 018981

OBJECTIVES

- 4 The principal objective of MHF is to promote and safeguard our Malay heritage for all. It does this through the promotion of study and research, and enhancing the public's understanding and knowledge of the historical and socio-cultural developments of the Malay community in Singapore.

POLICIES

Finance and Funding

Memorandum of Understanding (MOU)

- 5 In Dec 2012, MHF signed an MOU with the National Heritage Board (NHB). In accordance with the MOU, NHB will provide for a one-time direct development grant to cover 95% of the development cost and will provide funds to cover 99% of the recurring operating costs of the Malay Heritage Centre (MHC).

Endowment Fund

- 6 The Endowment Fund is maintained for funds raised by MHF as well as dollar-for-dollar government matching grants up to \$2 million. The Company may, at the discretion of its directors, use the Endowment Fund for any purposes, including for investments, provided that it is incidental, necessary, beneficial or conducive to the attainment of the objectives of the Company as stated in the Memorandum of Association.

Management of Reserves

- 7 MHF regards its unrestricted general fund as its reserves. The Company's reserve policy requires it to maintain sufficient reserve to ensure long term financial sustainability and continuity for the purpose of operating effective programmes. This includes transfer between funds. The Company's overall strategy remains unchanged from the previous year. The Company is not subject to any externally imposed capital requirements.

REVIEW FOR FINANCIAL YEAR 01 APR 2019 – 31 MAR 2020

Staffing

- 8 As at 1 January 2016, Ms Julina Khusaini has been appointed as MHF's General Manager under direct MHF employment. She was seconded to MHF in Sep 2010 from Yayasan Mendaki. Ms Rozana Sidek was appointed as its Administrative Officer on 03 November 2010.

None of these staff received annual remuneration of \$100,000.

Impact of Global Outbreak of Covid19 Pandemic

- 9 On 8 February 2020, the government announced the Unity Budget to cushion the impact of Covid19 for businesses and workers. This was followed by a stimulus package under the Resilience Budget announced in March 2020. This included giving rental rebates equivalent to four (4) months for tenants of government-owned premises. Consistent with the government announcement, a 0.5-month rebate was extended to our tenant at 73 Sultan Gate for the month of March 2020. However, this initial rebate was fully funded by MHF, as the government subsidy to offset this was only allocated for the rental rebates for the subsequent months.

Then, in March 2020, the government announced various safe distancing measures to be taken to reduce the risk of local spread of COVID-19, including at workplaces. At the Malay Heritage Centre (MHC), the safety management measures such as temperature taking for visitors, limiting number of visitors to 10 and ensuring social distancing of 1 metre for each visitor were immediately put in place, together with additional measures to ensure cleanliness at the premises. Notices were also placed and made visible in and around the premises to remind visitors about their personal hygiene and social responsibility. All scheduled events (seminars, talks and exhibitions) had to be deferred and/or cancelled. Stricter measures were imposed when both the global economy and COVID-19 outbreak continued to worsen. Our tenant operating at 73 Sultan Gate had to cease its operations from 26 March 2020 onwards due to mandatory closure of all entertainment venues and attractions in Singapore. This was later followed by closure of the Malay Heritage Centre (both as a museum and a workplace), requiring staff to work from home from 6 April 2020 onwards.

Donations Received

- 10 During the FY 01 April 2019 to 31 March 2020, MHF received \$23,030.00 in donations, the details of which had been duly submitted to the Inland Revenue Authority through the IRAS ipcLink v3.0. The breakdown of the donations received are as follows:-

Type of Donations	No. of Donors	No. of Donations	Amount \$
Tax-Deductible by Individual – NRIC	6	6	23,030.00
Tax-Deductible by Individual – FIN	-	-	-
Tax-Deductible by UEN-Business	-	-	-
Tax-Deductible by UEN-Local Co	-	-	-
Tax-Deductible by UEN-Others	-	-	-
Non-Tax-Deductible by Individual	-	-	-
Total	6	6	23,030.00

Cultural Matching Fund

- 11 MHF had applied for the Cultural Matching Fund grant for \$10,410.00 in the Apr 2019 Application Window. Application was approved on 20 November 2019 and the funds credited into the MHF-CMF Account on 18 Dec 2019. The grants had been fully utilized for the approved and permitted purposes and the Milestone Report submitted to CMF in May 2020.

Calendar of Events

- 12 The following events were conducted between 01 April 2019 and 31 March 2020 at the Malay Heritage Centre (MHC) and other external locations.

Regular / Monthly / Annual Programmes @ MHC

Date / Month	Event	Remarks
Ad hoc	Curator's Tour	Guided tour on Special Exhibition
<ul style="list-style-type: none"> • Tuesday – Friday • Every Third Saturday of the month 	Guided Tours of Permanent Galleries <ul style="list-style-type: none"> • English • Mandarin 	
Third Friday, every 2 months	Neighbourhood Sketches brings various Malay cultural and performing arts closer to the community through showcases at Bussorah Mall.	
Annual	Children's Season 2019	Every Jun
Annual	Students' Guiding Programme for Permanent Gallery	
Oct 2019 Feb 2020 Mar2020 24 Jan 2020	Public Lecture Series <ul style="list-style-type: none"> • Indigenous Perspectives from the Malay Archipelago: Malay Descriptions of the West before 1876 • Preserving Intangible Cultures: Malay Martial Arts • Diary of the Nusantara Travelers: (Re)Discovering the Region's History 	
21 – 23 Jun 2019	Hari Raya Open House 2019 Fiesta Hari Raya Istana kampong Gelam	
12 - 13 Oct 2019	Lintas Nusantara	Dance Masterclasses & workshops with Indonesian counterparts
11 Oct – 2 Nov 2019	Malay CultureFest 2019	

Date / Month	Event	Remarks
<ul style="list-style-type: none"> • 1 Apr – 2 May 2019 • 2 – 24 May 2019 • 1 – 12 Jul 2019 	Travelling Exhibitions Malay Pioneer Series: Women in Action	<ul style="list-style-type: none"> • Sengkang Public Library • Cheng San Public Library • Republic Polytechnic
<ul style="list-style-type: none"> • 1 Aug – 2 Sep 2019 • 2 – 30 Sep 2019 	To Makkah: Kampong Gelam and the Pilgrimage Industry	<ul style="list-style-type: none"> • Sembawang Public Library • Geylang East Public Library
Every 2 years	MHC Incubation Programme – (Artist in Residence)	2 new & emerging arts group are selected through formal application and given the in-house platform to develop and then have a finale showcase for their art form.

Special Programmes @ MHC

Date / Month	Event	Remarks
9 Aug 2019	National Day Special: Youth Invasion @ Malay Heritage Centre	Collaboration with River Valley High School
12 Oct 2019 – 21 Jun 2020	Special Exhibition Seekor Singa, Seorang Putera dan Sebingkai Cermin: Reflecting and Refracting Singapura	This exhibition discussed Singapore's maritime and cultural significance prior to British and Dutch occupation in the Malay Archipelago
11 Oct 2019 – 21 Jun 2020	Art installation – Sang Kancil Menghadap Pohon Beringin	The tale of the dexterous mousedeer Sang Kancil and the tree of life (pohon beringin) come together in this installation that commemorates Malay tradition and intellect.

Events organized by MHF

Date / Month	Event	Remarks
13 Apr 2019 – 01 Feb 2020	Guided Tours for Kg Gelam Heritage Trail with Markers	Free admission by registration. Walk-ins accepted on actual dates where there is attrition in the registered attendance.
31 Aug 2019	Publication of “Falsafah Pengkaryaan Melayu Singapura” by Dr Pitchay Ghani	A publication by MHF
26 Oct 2019	Collaboration with Temasek Polytechnics’ School of Business – Leisure Events Management	A project with Year 2 students doing the Attractions Management Module where they have submit a proposal on the redevelopment of 51 and 71 Sultan Gate.
12 Nov 2019	A Get-Together with former interns from NUS, Dept of Malay Studies	
23 Nov 2019	Launch of Kg Gelam Heritage Markers	
03 Jan 2020	Launch of Suratman Markasan Book – <i>Kesusasteraan Melayu Singapura</i> (Malay Poetry in Singapore)	A publication by MHF
15 Feb 2020	Corporate Advance	
14 Mar 2020	Sembang Ilmu - Talk Series Topic - "History and Power: Portrayals of the Malay Community".	This is a collaboration with the Malay Studies Society (MSS, NUS)



Art Installations by invited artists



Special Exhibition



Story telling – Tales from the Nusantara



Dramatised Tour



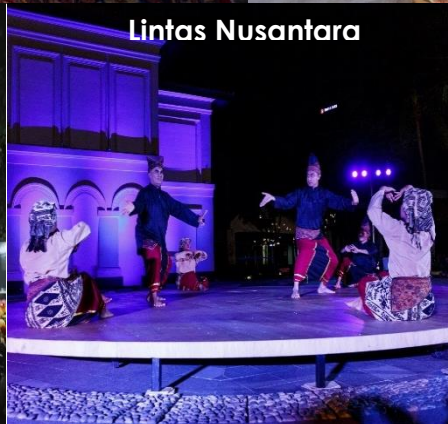
Neighbourhood Sketches –
Wāyāng Kulit



Launch of Malay CultureFest 2019



MCF Programme - Keroncong



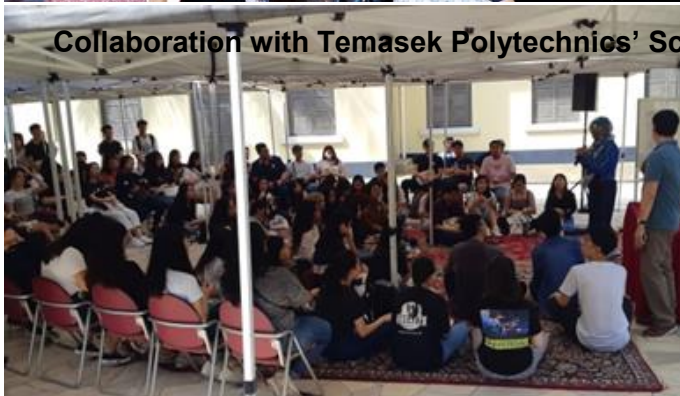
Lintas Nusantara



School Learning Journey



Public Lecture Series



Collaboration with Temasek Polytechnics' School of Business – Leisure Events Management



Guided Tours for Kg Gelam Heritage Trail with Markers



Kg Gelam Heritage Markers Launch





Get-Together with NUS former Interns



MHF Prize Recipient – Best Honours Student 2019
DONOR PRESENTATIONS
NURSHIRAH BTE TABRANI
MALAY STUDIES
MALAY HERITAGE FOUNDATION PRIZE
(HADIAH YAYASAN WARISAN MELAYU)
Best Honours Student in Malay Studies
NUS MALAY STUDIES PRIZE

FASS Awards Ceremony 2019
Celebrating Excellence



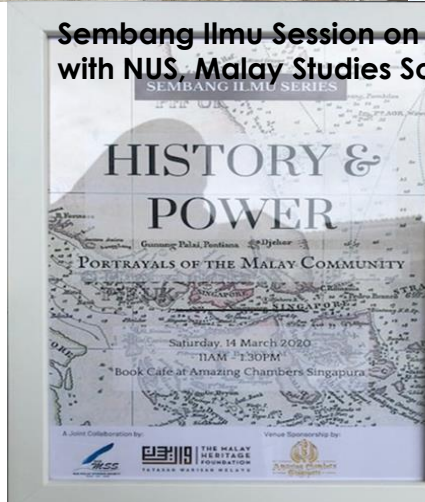
Suratman Markasan Book Launch



Ucapan Pak Suratman Markasan
Sharing by Pak Suratman Markasan



MHF Corporate Advance cum Appreciation Lunch for Board of Directors & Staff



Sembang Ilmu Session on History & Power – Collaboration with NUS, Malay Studies Society



Photos credit: Malay Heritage Foundation and Malay Heritage Centre

REVIEW OF FINANCIAL STATE AND EXPLANATION OF MAJOR FINANCIAL TRANSACTIONS

- 13 MHF recorded a surplus of \$58,288 for the financial year ending 31 March 2020.

POLICY OF MANAGEMENT AND AVOIDANCE OF CONFLICT OF INTEREST

Disclosure of Interests Form

- 14 All directors of MHF are required to disclose his/her interests in shares or debentures in the subject company or any of its related corporations, and interests held by his/her spouse or children (including adopted or step children) below the age of 21 years are treated as his/her interests. Such information has to be recorded in the Register of Directors' Shareholdings of the Company and disclosed in the Directors' Report accompanying the yearly audited accounts.

General Notice

- 15 In its management and avoidance of conflicts of interest, the Board abides to the stipulation of Clause 43A of the Memorandum & Articles of Association i.e. "Whenever a Director of the Board is in any way, directly or indirectly, has an interest in a transaction or project or other matter to be discussed at a meeting, the Director shall disclose the nature of his/her interest before the discussion on the matter begins."

In adhering to the above regulation, all directors of MHF are required to declare his/her interest in any transaction or proposed transaction with the company, or if the director holds any office or any property which may create a conflict with his duties as a director of the company. For the purpose of the Companies Act, an interest of the director's spouse or child including an adopted or a step child shall be treated as an interest of the director.

FUTURE PLANS AND COMMITMENTS

- 16 The MHF Board of Directors held their Corporate Advance on 15 February 2020 to outline the workplans for the next three (3) years.

STATEMENT OF ACCOUNTS

- 17 The Statement of Accounts for the financial year ending 31 March 2020 is attached.

APPRECIATION

18 We wish to thank all donors who had donated to MHF, responding to our appeal letters and those that had donated online via the <https://www.giving.sg/> platform.

19 We would like to take this opportunity to thank the following donors for their generous contribution. We look forward to their continued support.

Ms Nur Afni Lastri binte Supandi
Mr Muhammad Firdaus bin Norman
Ms Yeoh Chee Yan
Mr Muhammad Hamzah bin Masagoes Zainal Abidin
Ms Nur Aqilah binte Mohamed Nasser
Ms Fu Juan

20 We would also like to thank the following individuals and organisations for supporting our projects: -

AlAttas Group
Breezeway Development
Estate of Haji Yusoff Mohamed Noor
Mdm Faizah Jamal
Former residents of Kampong Kaji (Bussorah Street)
Friends of the Museum Singapore
Mr Gerry Ball
Dr Imran Tajudeen
Kampong Gelam Alliance Task Force
Mr Khir Johari
Lure Heaven
Mallal & Namazie
Hjh Maimunah Restaurant
Malay Studies Society, National University of Singapore
Mr Muhammad Zaki Ma'arof
One Kampong Gelam
Santa United International Holdings
Singapore Land Authority
Singapore Tourism Board
Temasek Polytechnic
The Sultan
Urban Redevelopment Authority
Warees Investment Pte Ltd
Mr Zubir Abdullah